

XIV. Peculiarities of admission to study at the Kherson State Maritime Academy for foreigners and stateless persons

1. Admission to study at the Kherson State Maritime Academy for foreigners and stateless persons is carried out in accordance with the Laws of Ukraine "On Higher Education", "On the Legal Status of Foreigners and Stateless Persons", "On foreign Ukrainians", "On Refugees and Persons who need additional or temporary protection", "On Establishing Additional Legal and Social Guarantees for Citizens of the Republic of Poland staying on the Territory of Ukraine", Resolution of the Cabinet of Ministers of Ukraine No. 729 of September 12, 2018 "Issues of Higher Education for Certain Categories of Persons", Order of the Ministry of Education and Science of Ukraine No. 1541 of November 1, 2013 "Some Issues of Recruitment and Training (Internship) of Foreigners and Stateless Persons", registered with the Ministry of Justice of Ukraine on November 25, 2013 under No. 2004/24536, Order of the Ministry of Education and Science of Ukraine dated December 2, 2019, No. 1498 "On Approval of the Procedure for Establishing Quotas for Higher Education by Foreigners and Stateless Persons within the State Order in accordance with International Treaties of Ukraine", registered with the Ministry of Justice of Ukraine on February 10, 2020, No. 153/34436.

Citizens of the Russian Federation and the Republic of Belarus who do not have a permanent residence permit in Ukraine are admitted to study by individual permission of the Ministry of Education and Science of Ukraine

2. Foreigners and stateless persons, stateless persons who have applied for refugee recognition, persons who have applied for protection in Ukraine and are documented by Certificates of Application for Protection in Ukraine (hereinafter referred to as foreigners) may receive higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, ratified by the Verkhovna Rada of Ukraine, legislation or agreements between higher education institutions on international academic mobility.

Admission of foreigners and stateless persons, including foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognized as refugees and persons in need of additional protection, to state-funded places is carried out in accordance with paragraph 6 of Section III of this Procedure. Admission of other categories of foreigners to Kherson State Maritime Academy for state-funded places is carried out within the quotas for foreigners.

Admission of foreigners for higher education is carried out in accredited educational programs. Kherson State Maritime Academy may also admit foreigners to study under the programs of the preparatory faculty (department), to study the state

language and/or language of instruction, as well as for postgraduate education, advanced training and internships.

3. Foreigners may be admitted to study in person and/or remotely.

The validity period of the invitation to study is no more than one year from the date of its registration in the Automated System "Electronic Journal" of the State Enterprise authorized by the Ministry of Education and Science of Ukraine.

Foreigners who have received an invitation to study, registered in the Automated System "Electronic Journal" of the state enterprise authorized by the Ministry of Education and Science of Ukraine, have received a range of information and consulting support services, and have completed the procedure for legalizing educational documents in the country of issue: legalized in the Ministry of Foreign Affairs (MFA) of the country that issued the educational document; legalized in the consular department of the diplomatic mission of Ukraine abroad (consular legalization or apostille).

To organize remote enrollment of foreign citizens for higher education Kherson State Maritime Academy enters into an agreement with a partner organization that is a resident of the country of origin of the applicants. The subject of the agreement is the provision of services for identification of persons, verification of original documents of applicants, organization of acceptance of applications in electronic form, provision of premises and technical means for consultations and entrance examinations in a remote format.

Agreements may be concluded with organizations that meet the following requirements:

The area of the premises for remote submission of documents, consultations and entrance examinations complies with the established quarantine restrictions in the country of recruitment;

providing applicants with personal protective equipment;

ensuring the procedure for identification of applicants using face recognition technologies, which includes verification of personal data (surname, name, patronymic (if any)), biometric data and their verification;

ensuring control over compliance with the requirements of academic integrity during the entrance examination for foreigners;

providing a place to store the phones, tablet computers and other electronic devices of the applicants seized during the entrance examination;

providing a device for suppressing cellular and Internet networks; providing video surveillance around the perimeter of the classroom in which the entrance exam for foreigners by installing at least two video cameras;

providing technical equipment for video communication with the examination board of the educational institution in real time (computer, video camera, microphone, TV or projector with a screen);

the presence of at least two employees in the classroom to monitor compliance with the requirements of academic integrity and provide technical support during the entrance exam for foreigners;

providing all applicants with individual computers with connection to the online platform of the institution through which the entrance exam for foreigners will be held;

providing consultations and trainings before the entrance exam for foreigners to familiarize them with the rules of taking it remotely and using the online platform;

providing video recording of the entrance exam, transferring video material to the educational institution via an online platform, storing information and video materials after the entrance exam for foreigners for five years in a partner organization.

In the case of remote admission, a foreigner sends legalized and notarized copies of documents on previous education to Kherson State Maritime Academy by post. When crossing the state border of Ukraine for the first time and upon arrival at the educational institution, the foreigner shall hand over the original documents in person.

4. Kherson State Maritime Academy starts accepting applications from foreigners no earlier than July 01, 2024. Enrollment of entrants from among foreigners to study at the expense of individuals and/or legal entities may be carried out by the Kherson State Maritime Academy no later than October 31, 2024.

Kherson State Maritime Academy calculates the points / grades of the entrant on the basis of the document on previous education and sets the minimum value of points/grades, which are required for admission among general subjects from which the entrance examination is conducted.

The enrollment of foreigners at the appropriate level of higher education is based on the results of entrance examinations on certain subjects and language of education, as well as on academic rights on continuation of studies, which are provided by the document on obtained level of education in the country of origin, and also by taking into consideration success points, which give the right to continue education at the next level of higher education in accordance with the legislation of the country that deliver the document on the obtained degree (level) of education.

Kherson State Maritime Academy provides the following list of subjects for which entrance examinations are held for foreigners: to study in English-speaking groups, it is necessary to pass entrance examinations in mathematics and English, and to study in Ukrainian-speaking groups - in mathematics and Ukrainian.

5. All categories of foreigners entering education are enrolled to the Kherson State Maritime Academy due to decree of admission. Confirmation of the fact of

education can be a certificate generated in Unified State Electronic Database on Education (EDEBO).

6. Requirements of the Kherson State Maritime Academy on the compliance of entrants from among foreigners who came to Ukraine for study, the conditions of admission to the appropriate levels of higher education, as well as deadlines for acceptance of applications and documents, conducting entrance examinations, creative competitions and enrollment are specified in the Admission Rules and are published on the official website of the Kherson State Maritime Academy.

7. A foreign entrant to the application for his/her admission also needs to provide:

- a) document (original and certified copy) on the previous obtained educational (educational-qualification) level, on the basis of which entry is provided;
- b) supplement (original and certified copy) to the document on the previous obtained educational (educational-qualification) level, on the basis of which entry is provided (if there is any);
- c) transcript of records issued by a foreign / Ukrainian educational establishment (in the case of transferring or readmission of education, starting from the second year, an transcript of records is attached);
- d) original and copy of the document, which contains information about the content of educational program for the previous degree (level) of higher education, credits received, duration of study and academic success on educational disciplines for entering a master's degree or postgraduate education;
- e) copy of the passport of the foreigner or the identification document for stateless person;
- f) health insurance policy, unless otherwise provided by international agreements of Ukraine (processed on the territory of Ukraine after enrollment);
- g) 12 photos size 3.5 x 4.5 mm;
- h) copy of the certificate of a foreign Ukrainian (if there is any).

The documents, which are mentioned in sub-items (1-5) of this paragraph, must be translated into Ukrainian with a notarial confirmation of the translation. The documents mentioned in sub-items (1-4) of this paragraph must be certified in the country of their issue, in the manner, that is officially used in that country for such certification, and legalized by the relevant foreign institution of Ukraine, unless otherwise provided by international contracts of Ukraine.

In order to prevent foreign citizens from entering the Kherson State Maritime Academy on the basis of documents that do not give their holders academic rights to enter higher education establishments in the country of issuance, foreign applicants are recommended to provide a certificate issued by the competent authority of the country

of his/her origin. In such certificate is mentioned information about academic rights granted by the educational document, the status of the educational establishment that issued the educational document, and/or the educational program.

8. The application and documents are kept in the personal folder of foreign entrants/students.

9. Education of foreigners at the preparatory department in the KSMA is conducted only on a full-time basis in accordance with the curriculum.

10. Foreigners who are arriving in Ukraine to participate in academic mobility programs or to obtain higher education under educational programs agreed between Ukrainian and foreign higher education establishments are admitted to study due to the relevant contractual obligations of the relevant higher education establishments.

11. For foreign entrants from certain countries for enrollment to the Kherson State Maritime Academy the following requirements are set:

a) State of Palestine - the average score of the document of complete general secondary education must be at least 80%;

b) Republic of Lebanon - the passing score must be at least 280 points, regardless of the score, which may be for a separate exam in a particular subject or discipline (50% of the maximum possible score). The total maximum score is 560 points. The number of points is indicated in the document "Certificate of passing exams for a diploma of secondary education" (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

c) for applicants from the Arab Republic of Egypt (ARE) - educational documents must contain information that ARE citizens have successfully mastered the compulsory subjects required by each individual faculty, namely

Engineering: 390.5 out of 410 (95.24%);

Fisheries (and navigation): 382 з 410 (93,17%);

Computer science and artificial intelligence: 380.5 out of 410 (92.68%);

Navigation and space sciences: 377 з 410 (91,95%)

(Source: Letter of the Ministry of Foreign Affairs of Ukraine dated August 19, 2019, No. 650/14-830-2518);

d) for applicants from the Hashemite Kingdom of Jordan the minimum passing score in the documents on complete general secondary education should be engineering, law, nursing - 70%, other specialties - 60%.

(basis: letter of the Ministry of Education and Science of Ukraine No. 1/9-30 dated January 17, 2019);

e) Republic of Ghana - entrants who submit a certificate, which was issued by the West African Examination Council (WAEC) - the minimum number of disciplines - 6 (six), three of which must have a grade not lower than C6: Mathematics (main course);

English; Integrated sciences/Social sciences (the best grade from the above mentioned disciplines is chosen). The total number of points is not more than 36 ("one" or A1 is the highest score). The other three subjects are selected with the best results. Levels from A1 to C6 inclusive are considered passable. Regardless of the number of points, the E8 level is not a passing level (grounds: letter of the Ministry of Education and Science of Ukraine No. 1/9-30 dated January 17, 2019; letter of the Ministry of Education and Science of Ukraine No. 1/9-581 dated October 16, 2020);

f) Federal Republic of Nigeria - entrants have the right to use electronic or paper extracts issued by the West African Examination Council (WAEC) or the National Examination Board (NECO), because term of production of the original document is one year. Requirements of Nigeria to the results of passed exams during enrollment in higher education establishments: minimum passing score - "C"; minimum number of disciplines - 5 (five); compulsory subjects - English language and Mathematics. Education documents must be legalized (stamps of the Ministry of Foreign Affairs of the Federal Republic of Nigeria and the relevant foreign institution of Ukraine are obligatory) (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

g) Republic of Zambia – certificate of secondary education (Zambian School Certificate) gives the right to the entrants to continue their education in higher education programs. The minimum number of disciplines that is taken into consideration when entering higher education establishments is 5 (five) with a grade of not less than 6 (six) (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

h) Republic of Namibia - at least 6 (six) disciplines are taken into consideration when calculating the passing score for holders of educational documents issued by Namibian educational establishments (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

i) Republic of Kenya - the minimum grade specified in the document on secondary education issued by educational establishments of the Republic of Kenya, which gives the right to enter higher education establishments of the Republic of Kenya - "C" (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

j) Republic of Sudan - in the educational documents issued by educational establishments of the Republic of Sudan, an obligatory list of disciplines must be specified: Arabic, English, Islam and Mathematics. The minimum grade for each discipline is 50 (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019);

k) Kingdom of Saudi Arabia (KSA) - there are two ways to legalize student certificates obtained in the Kingdom of Saudi Arabia: 1. The education document is legalized by the Ministry of Foreign Affairs of the Kingdom of Saudi Arabia, and then by the KSA Embassy in Kyiv. 2. The document is legalized directly by the KSA Embassy in Kyiv, as the Embassy has a list of all Directors General for Education in all KSA regions. Considering the fact that the KSA Embassy in Kyiv has the authority to legalize educational documents, there is no need to legalize the document by the KSA Ministry of Foreign Affairs. In this case, further certification of documents is conducted by the Ministry of Foreign Affairs of Ukraine in Kyiv (Source: Letter of the Ministry of Education and Science of Ukraine No. 1/9-30 of January 17, 2019).

12. Payment for educational services, which provided by the Academy to foreigners is made under agreements (contracts) at the expense of individuals or legal entities, unless otherwise provided by international contracts of Ukraine or agreements between higher education establishments on international academic mobility.

In the case of enrollment of underage students, agreements (contracts) are signed by their parents or legal representatives.

13. Educational documents of foreigners, who are enrolled for study, issued by educational establishments of other countries, undergo recognition procedures in Ukraine in accordance with current legislation.

This requirement does not apply to documents of foreigners studying in academic mobility and internship programs, which are not provided by the relevant qualifications/degrees.

Based on the results of the recognition procedure, the educational establishment takes a decision about the continuation of education of a foreigner at the level, which corresponds with the results of recognition procedure, or get his/her expelled.

In case of non-authenticity of the provided document on obtaining educational level, educational establishment expels such a foreigner.

13. Kherson State Maritime Academy ensures timely submission of documents to the territorial bodies or subdivisions of the State Migration Service of Ukraine for registration of foreigners enrolled for studying in the manner prescribed by the law to prepare temporary residence permit for the period of study.

14. Periods of education for foreign students are determined by a separate order of the Kherson State Maritime Academy in accordance with the duration of educational (scientific) programs and also include the period required for admission to the next level of education and (or) official certification of documents received after graduation.

15. Expelling, interruptions in studying, readmission and transfer of foreigners are carried out in the same way as for citizens of Ukraine, on the basis of the relevant orders of the academy.

16. Foreigners and stateless persons, including foreign Ukrainians permanently residing in Ukraine, persons recognized as refugees and persons in need of additional protection, have the right to receive higher education on an equal footing with citizens of Ukraine, in particular at the expense of the state or local budget, with the exceptions established by the Constitution of Ukraine, laws of Ukraine or international treaties ratified by the Verkhovna Rada of Ukraine.

Foreign Ukrainians whose status is certified by a certificate of a foreign Ukrainian (except for persons permanently residing in Ukraine) may be enrolled in state-funded studies within the established quotas for foreigners at the entrance exam for foreigners in the subjects provided for in the Admission Rules.